

The regular meeting of the Executive Board of the New Jersey Firemen's Home was held on December 12 2020

The meeting was called to order at 9: 02 A.M.by Chairman Dutch with the Flag Salute followed by a moment of silence.

Secretary McDougall read the Public Notice of this meeting that had been advertised and posted on the home WEB Site. He noted that 8 people were present at the home participating in the meeting.

A roll call showed all members of the executive committee were present with Mr. Signorello participating via zoom. Other managers present via zoom were Mr. Hull, Mr. Horvath, Mr. Jeffer and Mr. Ordway. Solicitor Ward and Superintendent Veras also present.

The minutes of the previous meeting were approved upon a motion by Mr. Sutphen and Second by Mr. Freeman.

Secretary McDougall reported that the 2021 Calendar books have been received and are available to the managers. The manager's books should be received shortly.

Treasurer Sutphen reported that our 2021/2022 budget has been submitted to the state. The current budget is in good order.

Superintendent Veras reported we are 100% COVID Free at the home. Staff is gearing up for the COVID Vaccine with two distributors on line. Antibody Tests are going to be given on Tuesday morning. RFP's for Auditor and Dining Service are out. Our new Director of Nursing, Amberlee Bundrick is in place following advertising from within. The Assistant Director position is currently being advertised from within. Passaic, Bergen, and Monmouth county associations have donated Christmas gifts for the guests. An Employee Christmas party, the first in a long time is planned. This party is in place of the Nurses Appreciation Day that could not be celebrated due to COVID. The Golf Outing is planned for May 11th noting that those groups that signed up for last years cancelled event are on the list for this year. The Antique Fire Association who hold is celebrating their 40th Anniversary and is planning a big Muster for this year at the home.

Committee Reports:

Building & Grounds. Mr. Signorello reported that a meeting was held this past Tuesday and he estimates the memory care unit to be 98% complete. Both the contractor and architect are preparing punch lists. There are meetings scheduled for 12/22 and 1/5. We expect Dorm D to be opened shortly with the Memory Unit sometime during the 1st quarter.

Applications. Mr. Horvath reported the committee met this past Tuesday Two applications had been approved for admission. His full written report is attached to the minutes.

Employee: Mr. Freeman reported that the committee met on December 8 and conducted an interview with Amberlee Bundrick for the Director of Nursing position. The committee unanimously approved her for the position with a 90-day probationary period. Full written report is attached to the minutes.

Finance and Budget. Mr. Silvestre reported that the finance committee held their meeting on December 8th. Bills for payment in the amount of \$315,161.47 were reviewed and approved for payment. Full written report is attached to the minutes.

Museum. Mr. Hull reported that miniature fire apparatus being donated have been received. Creskill fire wants to donate a 1939 motorized apparatus.

Public Relations. Mr. Hull reported that the committee had received quotes for masks as a giveaway but that is on hold

Marketing. The committee is recommending no action on the proposal to locate potential firefighters for the home but will instead look to market the need for qualified nursing staff.

Ethics & Code of Conduct. Mr. Sutphen reported the committee will be looking into a recent incident concerning our Code of Conduct.

New Business. Mr. Frato commented on letters and text messages on a proposed By-Law change that he feels are threatening.

Mr. Hull commented on process and his email concerning the By-Law change. Noting calls made in September to line up votes. He suggested the proposal is discriminating by not including the other ex-officio members.

Mr. Jeffer commented on the By-Law change noting he had made a mistake with some of the comments he made and apologized. He will be calling Mr. Ward next week.

Mr. Freeman noted that Mr. Helflich was the first president to vote on matters at the home.

Mr. Veras noted that depending on COVID future committee meetings may be conducted via Zoom.

Mr. Greci asked that any resolutions be sent to managers before meetings.

Mr. Silvestri moved payment of bills in the amount of \$315,161.47 second by Mr. McDougall and approved by a roll call vote.

Mr. McDougall read Resolution 17-2020 Establishing time Limit for Individual Public Comment. Mr. McDougall moved the Resolution second by Mr. Sutphen and approved by a roll call vote. Mr. Dutch stated the matters can be discussed at the next full board meeting.

Public Participation. Mr. Hull commented on an email list that includes other than managers. He asked that managers be provided with a bill list.

Mr. Veras responded that the Finance Committee has the invoices attached to the vouchers that they review and approve.

Mr. Handlin Ex. From Hudson County asked if the bill list could be made public.

Good and Welfare:

Mr. Genic stated he gave the Mr. Veras a donation from Yantacow Chemical Engine Co. No.1 Nutley in the amount of \$500.00

Mr. McDougall stated he represented the home at the Parsippany Elks receiving a donation of \$2,750.00. to be used to benefit the men.

There being no further business the meeting was adjourned at 9:45 A.M.

A handwritten signature in blue ink that reads "Paul C. McDougall". The signature is written in a cursive style with a large initial "P" and "M".

Paul C. McDougall, Secretary

The following information is for your information only. It is not intended to be used as a substitute for professional advice. Please consult your attorney for more information.

[Faint signature]

[Faint text]