

The Regular Meeting of the Executive Board of the Board of Managers was called to order on March 14, 2020 at 9:02A.M. by Chairman Oscar Dutch with the flag salute followed by the invocation.

Secretary McDougall read the Public Meeting Notice

A roll call showed 6 members present Mr. DeLaurentis, Mr. Frato and Mr. Freeman were excused. Guests: Managers Veras and Signorello.

The minutes of the previous meeting were approved upon a motion by Mr. Horvath and second by Mr. Sutphen.

Treasurer Sutphen thanked all managers for providing him with the requested mileage forms so that all adjustments and corrections could be made. He also reported that the budget continues to be on target.

Superintendent Flood thanked all for their expression of sympathies at the passing of his brother. The facility is now in quarantine complying with all Federal, State and County guidelines. Copies of procedures are available to any manager on request. The only access to the building is through the main entrance. Staff is working on providing an app to the guests to allow them to skype with family and friends during quarantine. Ken Silvestri inquired as to the status with hiring additional CAN's. Mr. Flood advised that advertising began in February with 11 responses, 8 were no shows for interviews, 3 were offered employment and never showed up for orientation. All efforts are being made seeking others for employment such as LPN's and RN's to fill in the gaps.

Mr. Veras reported that the Building and Grounds committee continues to meet every other week with the Contractor and the Architect pushing the project forward. There is a change order on today's agenda. More progress is visible with the building being closed inn. There is a motion today to approve the advertisement of bids for the furniture in the new dorm. The repair to the wall along the driveway that was approved last year is underway.

Mr. Veras reported for the Application Committee that 5 applications were reviewed and being put on hold due to medical issues that do not permit us to take care of the guests, such as wandering and some violent behavior. They will be on a waiting list for the new unit. One application was approved for admission. Criteria for the memory care unit is to be established by the new Medical Director for the committee's use.

Mr. Silvestri stated that the finance committee had met and recommends payment of bills in the amount of \$615,853.31.

Mr. Wilson reported that he has receiving several calls from people seeking to donate items to the museum. He is working with Hackettstown F.D. on the donation of their hand pumper.

Mr. Wilson reported that he has made inquiry to companies for tagging of new items for recording on the inventory list.

Mr. Silvestri reported the Golf Outing has 96 Golfers and 12 Sponsors.

Mr. Signorello questioned our rate of pay for CNA's. He was advised that we recently raised the hourly rate to \$15.00 per hour which is greater than other facilities. In addition, schools are no longer offering the courses required.

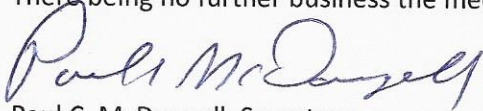
Mr. Silvestri moved and Mr. Horvath second that bills in the amount of \$615,883.31 be paid. A roll call showed all in favor.

Mr. McDougall moved Resolution 3-2020 Approving Change Order #3 to Contract Award to Belmont Construction Corporation for Memory Care Unit noting an addition to the Change Order for PCO10R1 in the amount of \$15,514.24 for the Wanderguard system second by Mr. Wilson. A roll call showed all in favor.

Mr. Silvestri moved Resolution 5-2020 Awarding Contract to Gordian Medical Inc. D/B/A American Medical Technologies second by Mr. Horvath. Mr. Flood explained that this is a contract for wound care supplies and that there are no costs to the home. The provider bills Medicare for all supplies. A roll call showed all in favor.

Good and Welfare: Mr. Silvestri congratulated and thanked Mr. Veras for the professional and outstanding way he conducts the meetings with the contractor and Architect for the Memory Care Unit.

There being no further business the meeting was adjourned at 9:38 A.M.

  
Paul C. McDougall, Secretary