

The regular meeting of the Board of Managers Executive Board was held at the Firemen's Home on November 9, 2019. The meeting was called to order at 9A.M. by Chairman Dutch with the flag salute.

Secretary McDougall reported that the meeting had been advertised in the Annual Meeting Notice published in the Star Ledger and on the WEB Site of the New Jersey Firemen's Home.

A Roll Call showed all members were present.

The minutes of the previous meeting were approved as distributed upon a motion by Mr. DeLaurentis and second by Mr. Horvath.

Secretary McDougall advised that managers pictures taken in October have been received and will be posted on the picture board and on the WEB Site. The photographer had a problem with his computer and lost the group pictures. He will retake the pictures at the January Meeting. The manager's information booklet will be delivered by Monday with copies being mailed to the managers. Inspections for November and December are in the current book.

Treasurer Sutphen reported that the budget for 2020/2021 had been signed by the Governor. He is working on month end reports. The Pension Committee had a meeting and signed all necessary documents.

Superintendent Flood reported the he has arranged for the home psychiatrist to give a presentation on care and procedures for the Memory Care Unit at the January Board of Managers meeting. He explained the Bronze Award received from the 1st Annual New Jersey Department of Health Antimicrobial Stewardship Recognition Program.

Building and Grounds: Mr. Horvath reported that members of the Committee had a meeting with the Architect and Builder on November 8th. Items discussed were: Steel Delivery week of 11/19, Sprinkler System design to be completed and sent to DCA next week Change Order #2 approved for board action. Next meeting will be held on Tuesday November 19th at 2 PM.

Applications: Mr. Freeman reported that the committee met on 11/5. Two completed applications were reviewed with finding that they were beyond the scope of care that we can give at this time. Two Applicants were admitted in October and two Guests answered their final alarm. Guests presently being served 67. Further discussion is needed on how to deal with applicants that are candidates for the memory care unit.

Employees: Mr. Freeman and Mr. Flood reported Sensitivity Training for staff will be held next month. A Train the Trainer for five members of the staff is being planned. The cost is \$2500.00 for each. This is needed for the new Memory Care Unit. This will provide staff to train other staff that will be hired to man the unit. The company is located in Sparta so we will try to have the training on site. Mr. Flood is working with the medical staff for the staffing needs that will be required for the new unit. The new term being used for these issues is "Troubled Thinking".

A lengthy discussion was held on how to deal with the applicants and current guest that require care in the new unit. Mr. Dutch appointed an Ad Hoc Committee to come back with a recommendation for policy on this issue that is aligned with the NJDOH standards. Mr.'s Frato, McDougall, Silvestri, Freeman, Dutch, DeLaurentis, and Solicitor Ward will serve on the committee.

Museum Committee: Mr. Wilson reported the committee will be meeting soon.

Public Relations: Mr. Wilson reported that committee will be meeting soon hoping to come up with something new for the convention

Ethics and Code of Conduct: Mr. Sutphen reported most forms have been received. A list of forms not received will be prepared by next meeting.

Pension: Mr. DeLaurentis reported that everything is in good shape.

Inventory: Mr. Wilson reported will be meeting with the committee and Mr. Flood to prepare for additions associated with the new unit

New Business:

Mr. Horvath and others asked for a copy of the letter on the Bronze Award to be forward to all Local Relief Associations. It was noted that not all counties have meetings with all locals.

Mr. Freeman asked if there was some way the budget could be developed without it being planned almost two years out. Mr Flood stated that currently this is the best way to do it. The timing requires that the Audit be completed so the accurate year end spending figures are used among other consideration.

Mr. Dutch noted that we need to proceed with the new security system as soon as possible.

A motion to approve Resolution 18-2009 by Mr. Frato and second by Mr. Sutphen that Change order #2 with a net change of \$11,709.09 be approved. A roll call was taken with all present in favor.

Items Included:

Additional fall protection fence ADD \$4,945.19

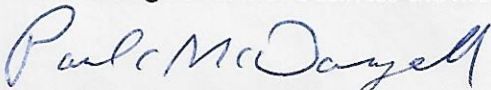
Rear elevations modification DEDUCT \$6,781.71

Additional Fire Alarm Devices ADD \$1,860,45

New Retaining Wall ADD \$11,684.96

A motion by Mr. Sutphen and second by Mr. Horvath to approve Resolution 16-2009 Awarding Contract to Spiezle Architectural Group for Furniture Design Services for Memory Care Unit in the amount of \$22,500.00. A roll was taken with all present in favor.

There being no further business the meeting was adjourned at 10:05 AM.



Paul C. McDougall, Secretary