

**NEW JERSEY FIREMEN'S HOME**

**BOARD OF MANAGERS**

**EXECUTIVE BOARD MEETING**

**NOVEMBER 14, 2015**

**Call to Order:**

A meeting of the Executive Board was held on November 14, 2015. This meeting was called to order at 9:30 a.m. by Chairman Dutch

**Managers Present:**

See attached

**Communications:**

None to come before us

**Officers Reports:**

Reports were given by Secretary Strube, attached. Treasurers report, Mr. DeDreu attached. Superintendent Mr. Flood, presently we have 45 people so far who will attending the Thanksgiving Day Dinner. We're currently getting ready for the Christmas season. Attached is a list of activities if you would like to attend. Flu shots have been offered to the staff

**Vice-Chairman:**

Mr. Sanders reported every Chairman or Vice -Chairman of every Committee is a member of the Executive Board

**Committee Reports:**

**Buildings and Grounds:** The electrical work on the third floor has been completed, now working on the second floor. The old smoke stack will be removed shortly

**Applications:** Attached

**Employees:** Everything is going smoothly

**Finance and Budget:** Attached

**Insurance:** Nothing to report



**Legislature:** No report

**By-Laws:** No progress

**Ethics/Code of Conduct:** Nothing to report

**Public Relations:** Some new ideas for this year. Also will be updating the virtual tour. Mr. Weinberg is donating six helmets to the Home.

**Museum:** No report

**Inspections:** Turned over to the Superintendent

**Golf:** Still looking for more Sponsors

**Pension:** Reviewed our investments. In good shape right now

**Unfinished Business:** None

**New Business:** None

**Payment of Bills:** \$ 311,173.65 8 for 0 against


**Resolutions and motions:** None

**Public Participation:** None

**Solicitors Report:** Still dealing with the RVRSA over their building encroachment

**Good and Welfare:** Nothing

**Adjournment:** Meeting adjourned at 10:00 a.m.

  
Harry T. Strube, Secretary  
New Jersey Firemen's Home

12-12-15  
Date of Approval



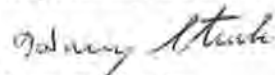


NOVEMBER 14, 2015

**REPORT OF THE SECRETARY OF THE BOARD OF MANAGERS**

- MADE:** Copies of the October 10, 2015 minutes of the Re-Organization and Full Board meeting. Mailed same to all who are to receive them.
- NOTICES:** To the Executive Board for their meeting on November 14, 2015 at the Firemen's Home starting at 9:30 a.m.
- To the Application Committee for their meeting to be held on November 10, 2015 at the Firemen's Home starting at 10:00 a.m.
- To the Buildings and Grounds Committee for their meeting to be held on November 11, 2015 at the Home starting at 10:00 a.m.
- To the Audit and Finance Committee for their meeting on November 12, 2015 at the Firemen's Home starting at 9:00 a.m.
- To the Pension Committee for a meeting on November 14, 2015 at the Firemen's Home starting at 9:00 a.m.
- To the Buildings and Grounds Inspection Committee for November.
- MISC.:** Mailed out to all Managers the list of Officers and the names of the Executive Board for 2015 - 2016.
- Mailed out to all Managers the Committee appointments for 2015 - 2016.
- Updated our Managers Handbook
- Met with Mr. Ward.
- HANDLED:** All necessary communications and phone calls.

Respectfully submitted,



Harry T. Strube  
Secretary

NEW JERSEY'S FIREMENS HOME  
2015-2016 Budget Report  
Combined Statement of Revenues and Expenses  
July 1, 2015 - Oct 31, 2015

DESCRIPTION OF REVENUES	Current Month Budget - Approp.	Actual	Balances Over or <Under>	Year to Date Budget- Approp.	Year to Date Actual	Balances Over or <Under>
<b>Revenues</b>						
NJSFA-(Title 54.18-8)	\$ 691,776.67	\$ 691,776.67	\$ -	\$8,301,320.00	\$8,301,320.00	\$ -
Operating Fund Surplus Appor.	\$ -	\$ -	\$ -	\$0.00	\$0.00	\$ -
Resolution	\$ -	\$ -	\$ -	\$0.00	\$0.00	\$ -
Room & Board	\$ 50,150.00	\$ 60,900.41	\$ 10,750.41	\$601,800.00	\$242,742.32	\$ (359,057.68)
Contributions	\$ 416.67	\$ 24.98	\$ (391.69)	\$5,000.00	\$5,000.00	\$ -
Genereral Interest	\$ 3,833.33	\$ 3,576.01	\$ (257.32)	\$46,000.00	\$17,157.12	\$ (28,842.88)
Medical Interest	\$ 500.00	\$ 163.63	\$ (336.37)	\$6,000.00	\$665.42	\$ (5,334.58)
Craft Sales & Rental	\$ -	\$ 766.00	\$ 766.00	\$0.00	\$3,014.00	\$ 3,014.00
Dedicated Contributions	\$ 3,333.33	\$ 8,900.00	\$ 5,566.67	\$40,000.00	\$8,623.51	\$ (31,376.49)
<b>Total Revenues</b>	<b>\$ 750,010.00</b>	<b>\$ 766,107.70</b>	<b>\$ 16,097.70</b>	<b>\$9,000,120.00</b>	<b>\$8,578,522.37</b>	<b>\$ (421,597.63)</b>
DESCRIPTION OF EXPENDITURES	Est. Current Month Budget-Approp.	Actual	Balances <Over> or Under	Year to Date Budget- Approp.	Year to Date Actual	Balances <Over> or Under
<b>Expenses</b>						
Salaries-Administration	\$ 33,333.33	\$ 27,072.58	\$ 6,260.75	\$ 400,000.00	\$117,877.68	\$ 282,122.32
Salaries-Maintance	\$ 25,000.00	\$ 23,049.78	\$ 1,950.22	\$ 300,000.00	\$107,437.09	\$ 192,562.91
Salaries-Medical and Patient	\$ 250,000.00	\$ 216,395.05	\$ 33,604.95	\$ 3,000,000.00	\$1,001,296.69	\$ 1,998,703.31
<b>Salaries Summary</b>	<b>\$ 308,333.33</b>	<b>\$ 266,517.41</b>	<b>\$ 41,815.92</b>	<b>\$ 3,700,000.00</b>	<b>\$1,226,611.46</b>	<b>\$ 2,473,388.54</b>
FICA Expense	\$ 23,583.33	\$ 19,550.69	\$ 4,032.64	\$ 283,000.00	\$90,566.34	\$ 192,433.66
Suil/Disability	\$ 7,083.33	\$ 3,234.09	\$ 3,849.24	\$ 85,000.00	\$18,397.22	\$ 66,602.78
Pension	\$ 57,916.67	\$ 43,571.14	\$ 14,345.53	\$ 695,000.00	\$59,989.92	\$ 635,010.08
Employee Benefits - Health	\$ 56,250.00	\$ 54,035.85	\$ 2,214.15	\$ 675,000.00	\$222,571.56	\$ 452,428.44
<b>Employee Benefits Summary</b>	<b>\$ 144,833.33</b>	<b>\$ 120,391.77</b>	<b>\$ 24,441.56</b>	<b>\$ 1,738,000.00</b>	<b>\$391,525.04</b>	<b>\$ 1,346,474.96</b>
Office Supplies	\$ 2,500.00	\$ 2,968.21	\$ (468.21)	\$ 30,000.00	\$11,540.32	\$ 18,459.68
Vehicle	\$ 833.33	\$ -	\$ 833.33	\$ 10,000.00	\$637.13	\$ 9,362.87
Medical Rehab Supplies	\$ 22,500.00	\$ 21,941.50	\$ 558.50	\$ 270,000.00	\$84,633.96	\$ 185,366.04
Household & Clothing	\$ 4,583.33	\$ 6,769.60	\$ (2,186.27)	\$ 55,000.00	\$20,004.25	\$ 34,995.75
Fuel & Light	\$ 17,916.67	\$ 13,612.22	\$ 4,304.45	\$ 215,000.00	\$63,499.91	\$ 151,500.09
Dedicated Contributions Supplies	\$ 1,666.67	\$ 1,652.78	\$ 13.89	\$ 20,000.00	\$4,925.99	\$ 15,074.01
<b>Materials &amp; Supplies Summary</b>	<b>\$ 50,000.00</b>	<b>\$ 46,944.31</b>	<b>\$ 3,055.69</b>	<b>\$ 600,000.00</b>	<b>\$185,241.56</b>	<b>\$ 414,758.44</b>

NEW JERSEY'S FIREMENS HOME  
2015-2016 Budget Report  
Combined Statement of Revenues and Expenses  
July 1, 2015 - Oct 31, 2015

DESCRIPTION OF EXPENSES	Est Current Month Budget-Approp.	Actual	Balances <Over> or Under	Year to Date Budget- Approp.	Year to Date Actual	Balances <Over> Under
Manager's Travel	\$ 10,000.00	\$ 21,884.05	\$ (11,884.05)	\$ 120,000.00	\$80,263.29	\$ 39,736.71
Telephone Services	\$ 2,500.00	\$ 2,625.41	\$ (125.41)	\$ 30,000.00	\$9,008.64	\$ 20,991.36
Postage	\$ 416.67	\$ 1,000.00	\$ (583.33)	\$ 5,000.00	\$2,101.90	\$ 2,898.10
Insurances	\$ 23,500.00	\$ 29,915.07	\$ (6,415.07)	\$ 282,000.00	\$150,802.83	\$ 131,197.17
Household & Security Services	\$ 4,833.33	\$ 3,351.66	\$ 1,481.67	\$ 58,000.00	\$18,725.18	\$ 39,274.82
Other Professional Services	\$ 1,250.00	\$ 15,086.19	\$ (13,836.19)	\$ 15,000.00	\$39,511.55	\$ (24,511.55)
Professional Services-Housekeeping	\$ 36,250.00	\$ 31,417.07	\$ 4,832.93	\$ 435,000.00	\$126,202.22	\$ 308,797.78
Professional Services - Acctg	\$ 2,750.00	\$ 16,164.55	\$ (13,414.55)	\$ 33,000.00	\$39,883.95	\$ (6,883.95)
Professional Services - Legal	\$ 416.67	\$ -	\$ 416.67	\$ 5,000.00	\$11,860.72	\$ (6,860.72)
Professional Services - Actuarial	\$ 583.33	\$ 7,000.00	\$ (6,416.67)	\$ 7,000.00	\$7,000.00	\$ -
Professional Services - Medical	\$ 11,250.00	\$ 8,587.15	\$ 2,662.85	\$ 135,000.00	\$32,284.73	\$ 102,715.27
Professional Services-Food Service	\$ 77,500.00	\$ 72,000.00	\$ 5,500.00	\$ 930,000.00	\$292,780.27	\$ 637,219.73
Staff Training & Travel	\$ 1,000.00	\$ 625.00	\$ 375.00	\$ 12,000.00	\$1,918.00	\$ 10,082.00
Stenographer	\$ 416.67	\$ -	\$ 416.67	\$ 5,000.00	\$2,584.25	\$ 2,415.75
<b>Other Services Summary</b>	\$ 172,666.67	\$ 209,656.15	\$ (36,989.48)	\$ 2,072,000.00	\$814,927.53	\$ 1,257,072.47
Maint Bldg. & Grounds	\$ 11,666.67	\$ 7,882.44	\$ 3,784.23	\$ 140,000.00	\$47,070.90	\$ 92,929.10
Maint Equipment	\$ 2,083.33	\$ 4,378.47	\$ (2,295.14)	\$ 25,000.00	\$12,622.94	\$ 12,377.06
Maint Vehicles	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ -
<b>Maint &amp; Repair Summary</b>	\$ 13,750.00	\$ 12,260.91	\$ 1,489.09	\$ 165,000.00	\$59,693.84	\$ 105,306.16
Improvements Site	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ -
Improvements Bldg.	\$ 38,466.67	\$ -	\$ 38,466.67	\$ 461,600.00	\$0.00	\$ 461,600.00
Improvements -Equipmt	\$ 21,960.00	\$ 3,625.00	\$ 18,335.00	\$ 263,520.00	\$66,974.97	\$ 196,545.03
Improv-Ded Cont Equip	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ -
Capital-Bldg Add.-New Bldg (As per Title 54 18-8)	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ -
<b>Summary</b>	\$ 60,426.67	\$ 3,625.00	\$ 56,801.67	\$ 725,120.00	\$66,974.97	\$ 658,145.03
Transfers to Medical Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Property Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ 750,010.00	\$ 659,395.55	\$ 90,614.45	\$ 9,000,120.00	\$2,744,974.40	\$ 6,255,145.60
<b>Net Balances Of Revenue &amp; Expenses</b>	\$ -	\$ 106,712.15	\$ 106,712.15	\$ -	\$5,833,547.97	\$ 5,833,547.97



11/14/15

Good morning Ladies and gentlemen,

I would like to first wish all a Happy thanksgiving, I realize that its 3 weeks away but there are some of the managers here who I won't be seeing before the 26<sup>th</sup> and I just would like to wish them a happy turkey day.

We have mailed out our request for information in order for us to prepare the 1099 for the year end and we are hoping for all to be return before the middle of the month. The budget is working its way thru Trenton and as information becomes available I will relay it upon the board.

As usual I would like to thank all for their assistance during this past month and this concludes my report for the period.



# NEW JERSEY FIREMEN'S HOME MEMO

To: NJFH Board Managers

Date: November 1<sup>st</sup>, 2015

From: Hugh E. Flood, CFO  
Superintendent

Re: MONTHLY SHORT SUMMARY AS OF: November 1<sup>st</sup>, 2015  
Please use the following information as needed at your local meetings.

## Guest Info:

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Admits: 2 Mr. Peter Cooney (Essex County)

Mr. Martin Wilk (Hudson County)

Discharges: 0

Deaths: 2 Mr. Charles Caparelli (Bergen County)

Mr. Walter Furr (Bergen County)

## Census:

Long Term Care: 64

Residential: 9

Total: 73

**Atlantic: 0**

**Bergen: 13**

**Burlington: 1**

**Camden: 1**

**Cape May: 0**

**Cumberland: 0**

**Essex: 6**

**Gloucester: 0**

**Hudson: 6**

**Hunterdon: 1**

**Mercer: 1**

**Middlesex: 3**

**Monmouth: 4**

**Morris: 17**

**Ocean: 3**

**Passaic: 5**

**Salem: 0**

**Somerset: 3**

**Sussex: 1**

**Union: 6**

**Warren: 2**

Donations for month \$8990.98



## 2015 December Special Events

2<sup>nd</sup>: Jersey City Holiday Party @ 1:00PM

5<sup>th</sup>: Carteret F.D. Visits @ 11:00AM

4<sup>th</sup>: Kris Phipany's Christmas Show @ 2:00PM

5<sup>th</sup>: Bergen County Christmas Party @ 2:00PM

9<sup>th</sup>: Brian Eick's Holiday Concert @ 2:00PM

10<sup>th</sup>: Bingo with Bayonne F.D. @ 2:00PM

12<sup>th</sup>: Bingo with Rockaway Boy Scouts Pack 147 @ 10:00AM

12<sup>th</sup>: The Pettet Sister's Holiday Show @ 2:00PM

13<sup>th</sup>: Passaic & Monmouth Christmas Party @ 2:00PM

14<sup>th</sup>: Hunterdon Hills Playhouse Trip @ 11:30AM

19<sup>th</sup>: Trip to see the Nutcracker @ 12:00PM

19<sup>th</sup>: Bingo with Boy Scouts Pack 66 @ 2:00PM

25<sup>th</sup>: Holiday Mass with St. John's Church @ 11:00AM

26<sup>th</sup>: 4-H Pups @ 10:00AM

27<sup>th</sup>: We Got Rhythm Show @ 2:00PM

30<sup>th</sup>: New Year's/Birthday Celebration with Pete @ 2:00PM

# APPLICATIONS COMMITTEE REPORT

14NOV15

The Applications Committee held their meeting at the Home on 10NOV15 at 1000am.

Attending were: C. Voorhees, H. DeDreu, D. Loftus,

Medical staff: D. Russo, U. Baumgartner

Guest: C. DeLaurentis

*Phyllis (3)*

The committee reviewed ~~two~~ (2) applications for admission, [REDACTED]

Application #1: Albert Lambruga Montclair FD Essex County Mgr. Greci  
Recommend a yes vote. Scheduled for admission 17NOV15.

Application #2: Robert Pringle Pompton Falls FD (Wayne Township) Mgr. Silvestri  
Recommend a yes vote 1st on list for open bed.

*APPLICATION #3  
14 NOV 15*

*JAMES W HALL SOMERVILLE RD  
RECOMMEND A YES VOTE*

*SOMERSET CT*

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The monthly census report as of 01NOV15 shows there are NINE (9) guests in residential care and SIXTY-FOUR (64) guests in long term care for a total of SEVENTY-THREE (73) guests.

The next meeting will be at the home on TUE 08DEC15 at 1000AM.

Respectfully submitted

Charles F. Voorhees, Applications Chairman

**Audit and Finance Committee**

**November 12, 2015**

The Audit and Finance Committee held its monthly meeting at the Home on Thursday, November 12, 2015. Attending the meeting were Mr. Lugossy, Mr. Strube, Mr. Sanders, Mr. DeLaurentis Mr. Flood and Mr. Silvestri. Mr. DeDreu was excused.

The vouchers from October 10, 2015 through November 11, 2015 were reviewed by the committee in compliance with Section 2, Article 5 of the By-Laws for the New Jersey Firemen's Home. The total bills for this period amounted to \$311,173.65.

The reports from our auditor, dated October 19, 2015, on the Operation Funds and Employees Pension Fund were received and everything was in order with no pending issues.

The next monthly meeting of the Finance Committee will be held at the Home on Friday, December 11, 2015 at 9:00 am.

Respectfully submitted,

Ken Silverstri  
Chairman  
Audit and Finance Committee

