

The February 12, 2022 meeting of the New Jersey Firemen's Home Executive Board was called to order at 9 A.M. by Chairman Oscar Dutch with the flag salute followed by the invocation.

Secretary McDougall read the Public Notice of Meeting.

A roll call showed all Executive Committee Members present. Guests were Managers Jeffer, Apgar, Giglio, President Ordway and NJSFA Ex. Committeeman Rich Otterbein.

Upon a motion by Tom Sutphen and second by Bruce Horvath the minutes of the Public Session Special Meeting of January 4 2022 were approved as distributed with corrections

Secretary McDougall reported that the minutes from the full board meeting of January 8 2022 meeting were complete and would be distributed when all matters discussed are brought to a close.

Mr. Sutphen reported the 2021/2022 budget continues on target and reminded manager that travel the toll roads to submit the new tolls.

Secretary McDougall read the Superintendents report noting John was attending his nieces wedding in Texas. Copy attached to the minutes.

Committee Reports:

Building and Grounds: Mr. Signorello reported that the committee met this morning and discussed ongoing projects. The major item discussed was parking. It was noted that when normal visitations are opened up, especially during the summer months, when BBQ's and outside events take place there is insufficient parking.

Applications: Mr. Horvath provided a written report a copy of which is attached to the minutes. He noted 61 Guests at the home and that 3 guests answered their final alarm.

Finance & Budget: Mr. Silvestri provide a written report a copy of which is attached to the minutes. He noted bill for the month total \$400,060.58.

Legislative: Mr. McDougall reported that Kevin Hagen had advised him of Assembly Bill 2205 to be introduced that provides for a Gross Income Tax Deduction for Volunteer Firefighters.

Bylaw's Mr. Greci inquired about the recent discussion about a change to the Bylaw's as it pertains to the Executive Board and Full Board meetings. Mr. Dutch suggested that Mr. Greci contact Mr. Lugossy to discuss same.

Pension: Mr. McDougall advised that a telephone conference would be held this week with our Pension Advisor.

Golf: Mr. Greci reported checks are coming in from sponsors and reminded managers to seek same from their Counties.

Liaison to State Association: Mr. McDougall reported that he spoke with Chairman of the NJSFA Executive Committee and he will be getting back with a date for our next meeting following the state Executive Committee meeting on 1/26/2022.

Inspections: Mr. Grenci reported limited inspections were conducted this past week and everything seems to be in order.

Community Nursing Home: Drafts of Contracts to be used have been prepared and the committee had a meeting at the ATCO Fire Company on January 27th. Discussions included inclusion of Mercer, Monmouth and Ocean counties in the program.

State Firemen's Association: Mr. Ordway reported the office is busy with the Annual Financial Reports coming into the office.

New Business:

Mr. Signorello stated he has had discussions with the Home and State Committee people and asked that any important issues that may come up be brought to either committee people ASAP rather than wait for a formal meeting.

Manager Jeffer inquired about the recent discussions about the amount of money in reserves that the home has. He wanted to know who controls it and where the money was. Mr. McDougall advised that the Superintendent, as part of his duties, takes care of the money and its investment. Only the Full Board of Managers can authorize any use of the reserves. There is a full accounting reported in the annual audit that had been provided to all managers. Mr. McDougall noted that in November the managers authorized use of 1 Million dollars from the reserves be appropriated for the next year's budget, specifically for the Community Nursing Home program, thereby reducing the amount of money from the state insurance tax. Mr. McDougall stated that the board needs to make a policy decision on the amount that is held in reserve. Once the board makes that decision at the end of each budget cycle any monies remaining in the current year's budget can be appropriated to the following years budget. These monies have been accumulated over the years by any funds not used during a budget year being reserved to this account. Mr. Horvath stated that all managers were aware of all this when the budget was voted upon. Mr. Jeffer wanted to know where this was written. Chairman Dutch said he would have Mr. Veras respond.

Mr. Silvestri moved for approval of payment of bills in the amount of \$400,060.58. Second by Mr. Sutphen. A roll call vote was taken with all approving.

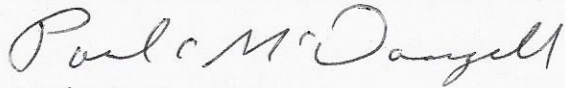
Resolution 4-2022 APPROVING CONTRACT TO APIC CONSULTING SERVICES INC. FOR INFECTION PREVENTION AND CONTROL was moved by Mr. Sutphen and second by Mr. Grenci.

Mr. McDougall advised that this is required by the State Board of Health and it replaces the former consultant that received \$250.00 per hour. The service be only be called upon as needed. He also reported that our Assistant Director of Nursing has taken the required courses to be certified for this work. She has to take an exam administered by the State Board of Health once they open up the exam process. A roll call vote showed all approving.

Public Session: Gary Keyser from Cedar Knolls had a question concerning the discussion about the budget and the use of the reserve funds. He was advised that the money was used to reduce the money from the state insurance tax for the 2022/2023 budget.

Good and Welfare: Mr. Jeffer reported that Manager Hull was going to have surgery this week.

There being no further business the meeting was adjourned at 9:39 A.M.

A handwritten signature in cursive script, reading "Paul C. McDougall". The signature is written in dark ink and is positioned above the printed name.

Paul C. McDougall, Secretary

Audit & Finance Committee Report

February 8, 2022

The Audit & Finance committee held its monthly meeting at the home on Tuesday, February 8th, 2022. Attending this meeting were Mr. McDougall, Mr. Silvestri, Mr. Horvath, Mr. Hull, Mr. Sutphen, Mr. Freeman, Mr. Dutch and Superintendent Veras. Mr. Hull was excused.

We reviewed the revenue & expenses from January 9th through February 8th, and all expenditures are in order.

The vouchers were reviewed by Mr. Freeman, Mr. Sutphen, Mr. Horvath, and myself in compliance with section 2, article 5 of the bylaws for the New Jersey Firemen's Home. The total bills for the period amounted to \$400,060.58

The committee advised Chairman Greci that funds were available to purchase the managers' roster plaques.

The next meeting of the finance committee will be held on Tuesday, March 8th, 2022 at 8:00 AM, at the home.

Respectfully Submitted,

Ken Silvestri

Audit & Finance Committee Chairman

Applications Meeting 02/08/2022

The Applications Committee meeting was held on Tuesday February 8, 2022 at the Fireman's Home Boonton New Jersey at 09:00 hours.

Attending the meeting were board Managers Bruce Horvath, Albert Freeman, Paul McDougall, Joe Signorella, and Peter Jeffer. Board Manager Tom Washer was excused. Representing their respective departments were, Ms. Amber lee Brundrick, Mrs. Ursula Baumgartner, and Mrs. Mary Kate Ernst.

The Census as of February 8, 2022 is as follows. Long Term Care (56), Residential (5), for a total of (61) residents. Since the January meeting there has been (4) four applicants admitted to the home. With sadness we have loss (3) three brothers who were called for their last alarm.

During the meeting there were (11) eleven applications reviewed some from last months meeting. (1) Coming in February 21, (1) coming in March 2, (2) coming in their dates (TBA) to be announced, (1) Declined, (1) refused, (1) Family not ready to admit yet a letter was sent (01/14/2022), (1) postponed, (1) Legal matters, (2) Paperwork Board Managers and Ursula Baumgartner working on to resolve issues.

Copies of this report have been submitted to the boards Secretary, and the boards Stenographer.

The next meeting of the applications Committee will be Tuesday March 8, 2022 at 09:00 hours at the Fireman's Home Boonton New Jersey.

Respectively Submitted
Bruce R. Horvath
Applications Chairman